**Nationally Coordinated Criminal History Check (NCCHC)**

Checklist for Identification Documents

Updated: January 2024

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To successfully provide proof of identity and obtain a nationally coordinated criminal history check in Australia, applicants need to provide a total of four different forms of identification documents. These include: One Commencement ID Document, One Primary ID Document and Two Secondary ID Documents.

Below is a list of acceptable identification documents for a nationally coordinated criminal history check:

**Commencement ID *(Any one document from this list)***

* Australian birth certificate issued by the Registry of Births Deaths and Marriages (Australian Government Unit) - not an extract or birth card
* Australian Citizenship Certificate
* Australian visa (supported by a foreign passport) current at the time of entry into Australia as a resident or tourist
* Australian passport (not expired; however, if the Document Verification System (DVS)

is used to verify the passport, it may be up to 3 years expired)

* ImmiCard issued by the Department of Home Affairs

**Primary ID *(any one document from this list)***

* Australian passport (not expired; however, if the Document Verification System (DVS)

is used to verify the passport, it may be up to 3 years expired)

* An Australian driver licence, learner permit or provisional licence issued by a State or Territory, showing signature and/or photo
* ImmiCard issued by the Department of Home Affairs to assist visa holders to provide evidence of their Commencement of Identity in Australia
* A passport issued by a country other than Australia with a valid visa or valid entry stamp or equivalent
* Proof of age or photo identity card issued by an Australian government agency which shows the name, date of birth, photo and signature of the individual
* For persons aged under 18 years with no other Primary Use in Community Documents, a student identity document issued by an Australian government agency or Australian school only.

**Secondary IDs *(any two documents from this list)***

* Medicare card
* Enrolment with the Australian Electoral Commission (AEC)
* Working with children or vulnerable people card issued by an Australian state or territory government unit;
* Tax File Number issued by the Australian Taxation Office
* Bank card, credit card (without recording the payment
card number/s)
* Australian secondary or tertiary student photo identity document
* Certified academic transcript from an Australian university
* Foreign government issued driver
licence. Documents in languages other than English must
be accompanied by a NAATI accredited translation
* Firearms licence
* Security Guard/Crowd Control photo licence
* Evidence of right to a government benefit (DVA or
Centrelink)
* Police Force Officer photo identity card
* Australian Defence Force photo identity card
* Aviation security identification card
* Maritime security identification card
* Credit reference check
* Trusted referees report

[](https://www.australiannationalcharactercheck.com.au)

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